



STATE OF WASHINGTON

DEPARTMENT OF SOCIAL AND HEALTH SERVICES
P.O. Box 45201, Olympia, Washington 98504-5201

ITEIP CLARIFICATION MEMO

October 10, 2007

07-002

TO: Early Intervention Services Contractors and Providers
School Districts
Family Resources Coordinators
State Interagency Coordinating Council
SICC Committees

cc: DDD Administration and Region Offices
Other Interested Parties

FROM: Sandy L. Morris, Program Director
Infant Toddler Early Intervention Program (ITEIP)

SUBJECT: **COORDINATED SPECIAL NEEDS TRANSPORTATION SERVICES**

PURPOSE: To provide guidance and policy clarification on the Infant Toddler Early Intervention Program (ITEIP) and DSHS Administrative Policy.

BACKGROUND: The goal and mission of the Washington State Infant Toddler Early Intervention Program is to assure that children and families receive early intervention services primarily in their home and community settings. Our purpose is “to enable young children to be active and successful participants during the early childhood years and in the future in a variety of settings – in their homes with their families, in child care, in preschool or school programs, and in the community. Early intervention settings need to be the same as those where typically developing infants and toddlers and families also live, learn, and play. Services are to be implemented within the context of each family and to assist parents to maximize their child’s development.”

WHAT’S NEW, CHANGED, OR CLARIFIED: The Family Resources Coordinators and early intervention team professionals must work together, with the families, to meet the challenge of getting to where the children live, learn, and play each day. ITEIP, state and local agencies, and the IFSP team must assure a comprehensive service system that is individually designed for each family. Services and



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methods must be based on the developmental needs of the child and designed to assist the family with the information, knowledge, methods, technology, and professional support needed to help each parent/family help their child to grow and develop to their maximum potential.

Transportation is one of the IDEA, Part C and WA ITEIP early intervention services. IFSPs must address when and if a parent(s) and their child need to travel, whether additional family members need to accompany them, if travel assistance is needed, and if so, what the funding source is and how the funding source relates to the specific IFSP outcome, other services, methods, frequency, intensity, location, and a justification related to the child's development if the location is not in a natural environment or setting.

As with all early intervention services, should parents need transportation for a specific activity on the child's IFSP, the ITEIP "payor of last resort" as well as all federal and state definitions, policies, and procedures are to be implemented as defined in the 2007 Federal Application for October 1, 2007 through September 30, 2008 (FFY 2007) located on the ITEIP website at: <http://www1.dshs.wa.gov/iteip/FedAppPolicies.html>.

ACTION: The guidelines titled "Accessing Early Intervention Funding" located at <http://www1.dshs.wa.gov/iteip/Publications.html> provide guidance for funding processes and should be documented on the IFSP.

Because transportation is one of the defined early intervention services, we must use all existing state and local resources and assure we are not duplicating or supplanting existing resources in the same manner as other early intervention services.

Please also review the following DSHS Administrative policy as revised, effective September 24, 2007:
<http://asd.dshs.wa.gov/RPAU/documents/Admin-Policy/08-09.htm>

RELATED REFERENCES: Chapter 47.06B RCW
WAC 388-546-5000 through 388-546-5500.

ATTACHMENTS: None

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